

ADDRESS OF  
ISSUING OFFICE



ITGI / TSP / 04

IFFCO-TOKIO GENERAL INSURANCE CO. LTD.

Regd. Office: 34, Nehru Place, New Delhi - 110 019

**BURGLARY & HOUSE BREAKING INSURANCE CLAIM FORM**

Insured's Name & Address	
Business Address / Occupation	
Address of premises at which the loss occurred (State whether private house, sale shop, flat, hotel etc. outbuilding thereof.	
Date and time of loss.  When discovered and by whom	
How was entry to the premises affected?  Which portion of the premises was entered? (Give brief details of how exactly the loss occurred, also specifying overleaf the articles stolen and property if any damaged)	
Have the police been notified?  If so by whom & when and at what Police Station.  If not state reason for omission.	
Were the premises occupied at the Time of the loss?  If not on what date and at what hour were they last occupied?  For how long have the premises been unoccupied since the policy was effected or last renewed?	
Is any body suspected of the theft?  If so, please state full details.	
If there is no evidence of theft or of forcible entry of the premises, has a thorough search been made for the articles missing.	

<p>Are you the sole owner of          (i) the property lost or damaged?          (ii) Of the premises?</p> <p>Are you responsible for repairs to premises?</p>	
<p>Have you ever before sustained loss by burglary, housebreaking or theft? (If so, please state particulars)</p>	
<p>State the total value of property upon the premises at the time of the loss.</p> <p>State the amount of fire insurance upon such property and name of Company or companies.</p>	
<p>against the present loss under any other policy../.....Baggage, Motor Car Golfers etc?</p>	

I, declare that all statements made on this form are true to the best of my knowledge and belief and that the articles and property described belong to the persons named, no other person having any interest therein, whether as Owner, Mortgagee Trustee or otherwise.

**Date:** .....20...

**Place:**

**Insured's Signature**

**A Burglary Policy being a contract of INDEMNITY all claims must be based upon the actual value of the articles at the time of the Theft, due allowance being made for depreciation and wear and tear.**

Full description of articles stolen or property damaged	To whom the articles or property belonged	From whom purchased or received Name and Address	Date purchased or received	COST	Deduction for depreciation and wear and tear
			<b>Total</b>		
			<b>Deduction for Depreciation and Wear &amp; Tear</b>		
			<b>Net Amount claimed</b>		