IFFCO-TOKIO General Insurance Co. Ltd.

Know Your Client (KYC) Application Form (For Individuals Only) – Fill Only if Claim is more than 1 lakh



Please fill this form in ENGLISH and in BLOCK LETTERS.

A. Identity D																												
1. Name of	Applica	ant (A	s app	peari	ng in	sup	portir	ng ide	entific	catio	n do	cume	ent)															
Name																												
Father's Name																									חוות)TOC		
Spouse's Name		T	T	ī	T		ī			Ť		Ť	İ							T	i						RAPH	7
2a. Gender Pl	ease tid	ck (√)	☐ Ma	ale 🗀	Fem	nale 2	b. Ma	rital	Statu	ıs Ple	ease 1	tick (1	√) [] Sin	gle 🗖	Ma	rried								Р	ease	affix	
2c. Date of E		D D			Y		/ Y								_										a rec	ent p	asspo	ort
	-				_	01																		si	ze pł	otog	aph a	and
 Nationality Status Plea 											ase spe		L /D					, ,	ID.	. –		.			sig	n acr	oss it	t
5. PAN	ISE TICK (v) _	→ Resi	laent II	naivia	ual L	INON I	resiae			eign iva iclose						-			іа го	reigr	i ivati	onais	5)				
Unique Ide	ntification	on Nui	mher	(LIID)/	/∆adh	aar i	if any		1 100	00 01	101000	u uui	y allo	olou (ору	oi yo	ui i i		ard.					L				
6. Proof of Ide							-	Pleas	se tick	(√)																		
UID (Aa	dhaar)	□ Pas	ssport	. D v	oter ID	D) Drivin	g Lice	ense l	Ot	hers						spec	ify				(pleas	se se	e guic	eline	D' ove	erlea
B. Address Do	etails)la)	ease	see o	uideli	ines	overle	eaf)														_						
1. Address for 0				9	a.a.a.		0.0	, c.,																				
		+		+																								
		+								+										\dashv								
City / Town / Villa	ige	+								+										\dashv		Posta	ıl Coc	le				
State		+						+		+	+				Co	untry				+							_	
2. Contact Deta	ails																											
Tel. (Off.)		STD)	'										Tel.	(Res.) (18		(ST	D)										
Mobile (IS		STD)	+-	+	+					+	+		Fax			SD)	(ST			\dashv								
E-Mail Id.		Ť	1													Ĺ												
3. Proof of addr			<u> </u>	\perp			Please	٠.																				
City / Town / Villa	ige																					Posta	l Cod	le				
State															Co	untry												
5. Proof of add																												
☐ Passport ☐ *Latest Telep															е	Vote			ard [e specif		atest	Bank	Acco		staten more			
<u>-</u>														.0.0				. 100.0	ООРООП	. 7								
C. Other Deta				•			rerleaf)			-1	41				_		5 40			7 4	0.05				05.1			
 Gross Anr 	iuai inc	ome i	Detail	is Pie	ase ti	ick (0)		□В	elow	1 Lac		□ 1- [OR]	5 Lac	S	ш	5-10	Lacs	·	1	0-25	Lacs			>25 L	acs		
Net-worth	in Rs		(* 1	Net wo	orth sh	ould 1	not be	older t	than 1	year)			on (tate)		Ь	b /	Тм Г	м //	y Iy	~ \r	Y						
Occupation		ls (Ple	ease t	tick (√) any	one	and o	ive b	rief d	etails	;)	uc	, ,,,	auto)									1					
Private	Sector	Servic	e 🗀] Pùb	lic Se	ctor		Gove	rnmei			□в	usine	ss [] Pr	ofess	ional		Agricu	lturis	t [☐ Re	etired		Hou	sewif	Э	
☐ Studen	i U F	orex D	Dealer	r 🔲 C)thers	(Ple	ease sp	ecify))																			
3. Any other	er info	rmati	on:								<u> </u>																	
							DEC	CLAI	RAT	ION	1									S	SIG1	TAV	UR	E C	OF A	PP	_IC/	٩N
hereby declare	that the	details	s furnis	ished a	above	are	true ar	nd cor	rect to	the	best c	of my	knowl	edge	and	belief	and	I und	ertake	to								
nform you of a	•	•				•		•																				
nisleading or m urnished on this			-				-				r IT. I I	nereb	y aut	noris	e sna	aring	or th	e into	ormati	on								
Place :	OIIII WIL	i ali Ol		giotore	, , , , ,	0110	gioti ati	om	joi 1010		ate :																	
1400.											ato .																	
					F	OR (OFFIC	E US	SE OI	NLY									IF	PV Do	one r	or	1 D	D/	/ м	м/г	′ Y	Υ
ERIFIER'S NAME											amp of	the v	erifier	shoul	d cor	ntain					•	_		-	er sho			
LINI ILINO INAIVIL									06	مار حاد	arip U	S	taff Na		u WI	-wii i				J00	UIC	p u			Name			•
												_												·	natior			
(Originals Verified)							Name of the Organization Signature													Name of the Organization								
											Nar	ne of		rganiz	zatior	n						Na	me c		-	nizatio		
(Attacted) True	coniac of	door	ante re	الحابات							Nar	ne of	the O	rgani: ure	zatior	n						Na	me c		Orga ature	nizatio		
(Attested) True	copies of	docum	ents re	eceived								me of	the O Signat	rgani: ure e		n								Sign	-			

INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

A. IMPORTANT POINTS:

- Copies of all documents that are submitted need to be compulsorily self-attested by the applicant and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the list mentioned under [E].
- If any proof of identity or address is in a foreign language, then translation into English is required.
- Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- If correspondence & permanent addresses are different, then proofs for both have to be submitted.
- Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals, copy of a passport/PIO Card/OCI Card and overseas address proof is mandatory.
- B. Proof of Identity (POI): List of documents admissible as Proof of Identity (*Documents having an expiry date should be valid on the date of submission.):
- 1. PAN card with photograph.
- Unique Identification Number (UID) (Aadhaar)/Passport/Voter ID card/Driving license.
- Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.
- C. Proof of Address (POA): List of documents admissible as Proof of Address: (*Documents having an expiry date should be valid on the date of submission.)
- Passport/Voters Identity Card/Ration Card/Registered Lease or Sale Agreement of Residence/Driving License/Flat Maintenance bill/Insurance Copy.
- Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill -Not more than 3 months old.

- Bank Account Statement/Passbook -Not more than 3 months old.
- Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-operative Bank/ Multinational Foreign Banks/Gazetted Officer/Notary public/ Elected representatives to the Legislative Assembly or Parliament/ Documents issued by any Govt. or Statutory Authority.
- Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI,ICSI,Bar Council etc.,to their Members.
- 7. The proof of address in the name of the spouse may be accepted.
- D. Exemptions/clarifications to PAN (*Sufficient documentary evidence in support of such claims to be collected.)
- In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- Micro schemes such as Systematic Investment Plan (SIP), where aggregate of installments in a rolling 12 month period or in a financial year i.e. April to March does not exceed Rs 50,000.
- E. List of people authorized to attest the documents after verification with the originals:
- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.
- Government authorised officials who are empowered to issue Apostille Certificates.
- F. List of people authorized to perform In Person Verification (IPV):
- Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (for investors investing directly).
- In case of NRI applicants, a person permitted to attest documents in E(2) above, may also conduct the In Person Verification and confirm this in the KYC Form.
- 3. Intermediaries/ SBU head / LSC head / Employee of ITGI.

Please Submit the KYC Documents on A4 Size Paper Only.